

**Jackson Center Local Schools - Board of Education:**  
**Organizational / Regular Meeting: Monday, January 15th, 2024 - 7:00 p.m.**

Tmeyer/BOEMtginfo/BOEMinutes/FY24 bdm Jan 15th, 2024 Organizational Reg Mtg.doc

Call to Order – 7:30 p.m.

The Jackson Center Local Board of Education met on Monday, January 15th, 2024 for an organizational/regular meeting with the following members present: Mr. Brad Wren, Mrs. Kristine Mullenhour, Mr. Matt Kohler & Mrs. Julie DeVine. Mrs. Kristen Davis was unable to attend.

Election of President - Res. #24-001

Mrs. Mullenhour nominated and moved and Mrs. DeVine seconded a motion to re-elect Mr. Brad Wren for the office of Board President for the 2024 calendar year. Roll call - 3-0. Motion carried. Mr. Wren abstained.

Election of Vice President - Res. #24-002

Mr. Kohler nominated and moved and Mrs. Mullenhour seconded a motion to elect Mrs. Kristen Davis for the office of Board Vice President for the 2024 calendar year. Roll call -4-0. Motion carried.

Establishment of Regular Meeting, Date, Time and Location - Res. #24-003

Mrs. Mullenhour moved and Mr. Wren seconded a motion to set the 2024 monthly meetings as the 3<sup>rd</sup> Monday of each month at 7:00 p.m. in the central office Conf. Rm. Roll call - 4-0. Motion carried.

Authorization for the Treasurer to make advance withdrawals - Res. #24-004

Mr. Kohler moved and Mrs. DeVine seconded a motion to authorize the treasurer to make advance draws as available, invest inactive funds as available, pay bills as received within appropriations, and borrow funds as needed to meet obligations when appropriated. Roll call - 4-0. Motion carried.

Appointment of Purchasing Agent - Res. #24-005

Mrs. Mullenhour moved and Mr. Wren seconded a motion to appoint the Superintendent as purchasing agent. Roll call – 4-0. Motion carried.

Appointment of Title IX Compliance Officer - Res. #24-006

Mr. Wren moved and Mrs. DeVine seconded a motion to appoint the Treasurer as Title IX Compliance Officer. Roll call - 4-0. Motion carried.

Appointment of Treasurer as the board appointed designee for public records matters - Res. #24-007

Mr. Kohler moved and Mr. DeVine seconded a motion to appoint the Treasurer as the designee for matters concerning public records. Roll call - 4-0. Motion carried.

Establishment of Mileage Compensation - Res. #24-008

Mrs. Mullenhour moved and Mr. Wren seconded a motion to keep the business travel mileage reimbursement at \$.50 per mile. Roll call - 3-0. Motion carried. Mr. Kohler abstained.

Authorization of Superintendent to approve professional meetings - Res. #24-009

Mrs. DeVine moved and Mrs. Mullenhour seconded a motion to authorize the Superintendent to approve professional meetings. Roll call - 4-0. Motion carried.

Authorization of Superintendent to accept resignations and hire employees between board meetings - Res. #24-010

Mr. Kohler moved and Mr. Wren seconded a motion to authorize the Superintendent to accept resignations and make offers of employment. Both are subject to the ratification of the school board but are deemed effective at the time of the superintendent's offer and completion of a satisfactory background check. Roll call - 4-0. Motion carried.

Appoint Audit/Finance Committee Members - Res. #24-011

Mr. Wren moved and Mr. Kohler seconded a motion to appoint board member Kristen Davis to join the Board President and Treasurer on the Finance Committee for the 2024 calendar year. Roll call - 4-0. Motion carried.

Minutes from the Regular Meeting on December 18th, 2023 - Res. #24-012

Mrs. Mullenhour moved and Mrs. DeVine seconded a motion to approve the minutes from the December 18th, 2023 regular meeting. Roll call – 4-0. Motion carried.

Recognition of Visitors and Public Participation

In attendance were staff members Tara Shuster and Maintenance Supervisor, Ted Rostorfer. Ted shared an update on initial progress on the multi-purpose building being constructed on Hamer St. in which footers have been poured. Activity will be slowed this week due to the cold weather. Also, the newest bus is waiting on a new transmission that is under warranty and a second bus is also receiving maintenance.

Consideration for approval – Enter executive session to discuss personnel – Res. #24-013

Mr. Wren motioned and Mr. Kohler seconded a motion to enter executive session. Roll call – 4-0 Motion carried. The board entered executive session at 7:15pm and re-entered the regular meeting at 7:35pm.

Consideration for Approval – Renewal of OHSAA membership for the 2024-25 school year - Res. #24-014

Mr. Wren motioned and Mrs. DeVine seconded a motion to approve the yearly membership renewal as an Ohio High School Athletic Association (OHSAA) member. Roll call – 4-0. Motion carried.

Consideration for Approval – Update our School Board Policy Manual per OSBA Recommendations - Res. #24-015

Mr. Wren motioned and Mr. Kohler seconded a motion to approve updates to the Jackson Center School Board Policy Manual per recommendations from the Ohio School Boards Association (OSBA). The areas recommended for change were JFE, KKA, KGB, GBCC, GBG, GCE, IGBEA, IKE, IGCF, JEA, IGDK, JEC, JN, JHCD, BBFA, DJB, DM, EBCD, EF & EFB. Roll call – 4-0. Motion carried.

Consideration for Approval – Authorize OSBA to review policies requiring updates as a result of HB33. - Res. #24-016

Mrs. DeVine motioned and Mrs. Mullenhour seconded a motion to authorize the Ohio School Boards Associate (OSBA) to review all policies needing updated as a result of HB33, the budget bill. The OSBA is putting together a summary for Districts to make that transition easier. Roll call – 4-0. Motion carried.

Reports & Information Items

Superintendent Reichert provided an update on activities related to the upcoming eclipse, including the plan to not move the date of the alumni tournament. 6-12 Principal Reese updated the board on planning taking place for next year's schedule, an 8<sup>th</sup> grade national science test being taken on Feb. 14<sup>th</sup> and plans for a voluntary science fair in late January. Prek-5 Principal Heuker provided 3<sup>rd</sup> grade fall ELA test scores from those schools who would provide them, summarized Write to Read Week activities and noted the 2<sup>nd</sup> round of dental outreach would be in late Feb.

Consideration for Approval – Treasurer's Finance Report – Res. #24-017.

Mr. Kohler moved and Mrs. Mullenhour seconded a motion approving the financial report as presented. Calendar year end activities are drawing to a close and W-2's and 1099's are being distributed or mailed. Letters were sent to all district residents summarizing the joint efforts of the district and the county auditor to offset some of the resulting tax increases from the 2023 valuations. Software used in the food services area is being reviewed and vendors considered as the current software, MealsPlus, has been bought out. Work is continuing with IRS to iron out an issue with a 2020 reporting error in which correct amounts were remitted and reported but the quarter within which a July, 2020 payroll was reported was incorrect. Roll call – 4-0. Motion carried.

Mr. Kohler moved and Mrs. Mullenhour seconded a motion to adjourn. Meeting ended at 8:15 Roll call - 4-0. Motion carried.

**Next Board Meeting:** February 19th, 2024 – 7:00 P.M.

---

President

---

Treasurer